**East Quogue Community PTA**

**6 Central Avenue**

**East Quogue, NY 11942**

**October 10, 2023**

**General Meeting**

In attendance:

PTA Board: Bria Spanbock, Jessica Schwinn, Tahlia Kouffman, Ann Rybak

PTA Members: Jessie Burns, Cindy Cagno, Laura Calandra, Catie Dawson, Jenny Fiore, Diana Feinberg, Christine Grant,

Administration and Staff: Michael Miller, Erin Brady

Call to Order:

Jessica Schwinn Time: 9:15am

*Meeting was held in person and on Zoom*

Acceptance of Minutes (Sept General Meeting and Board Exec Session 10/4/23):

1st Cindy Cagno

2nd Laura Calandra

Principal’s Report: Michael Miller

* Mr. Miller shared that the school addressed two issues raised by the PTA at the Sept meeting:
	+ Lunch and Recess Expectations (see additional attachment for details). Mr. Miller outlined the new timetables (lunch, then recess) as well as protocols discussed with lunch monitors. Each student now has a card to process their orders and to reduce time waiting on lunch line
		- Cindy Cagno raised another point: the 5th grade is the last lunch slot and the kitchen is often cleaning up early at that point. Mr. Miller to review and revert back.
	+ Soccer Goals – Purchased and installed for use during recess
* Thank you to PTA for Fall Frenzy
* NWEA benchmarks were sent home to all who requested to receive
	+ Ann Rybak inquired if you request once, will you receive 3x per year when the testing is done? Mr. Miller agreed.
* Drama Club kickoff for The Little Mermaid
* TY to Mrs. Rempe and the PTA for the Harvest Moon Festival
* The Fire Dept is at EQ tomorrow for Fire Posters
* School Assembly on 10/18 which coincides with Unity Day (wear orange!)
* 6th Grade Boston Meeting is 10/11 at 6pm
* Mr. Miller distributed a one pager for all EQ activities via Parent Square
* HW Club starts 10/16
* Trunk or Treat is 10/28
* Flu Shots for staff are available on 10/17 (elective)
* Picture retake is 10/26
	+ Any parents that have concerns should reach out to the PTA
* October is BOE Appreciation Month
* Tuesday 10/17 is BOE Meeting with Mr. Miller to share data on goals

Teachers Report: N/A

BOE Report: Michael Miller

* Mr. Miller shared list of goals for school year. This was gathered from the “Listening tour” that all stakeholders were invited to talk with him

Treasurer’s Report: Katie Back / Ann Rybak

* Review and explanation of 22/23 spend, budget ethos of this board and 23/24 budget
* Focus on augmenting children’s programming with an emphasis on special areas (art, STEM, ELA, Music etc)
* Also, 6th grade money raised by Fall Frenzy will remain with them – approx. $5800
* Finally, discussion about ensuring we have a healthy rollover for September events (Fall Frenzy expenses and Movie Night). Board aiming for approx. 10k in account in June 2024
* **All approved 23/24 budget**

President’s Report: Jessica Schwinn / Bria Spanbock

* Thank you: PTA Welcome Breakfast and Back to School Night
* PTA Meeting time survey results (Ann). 28 responses with an emphasis on morning and zoom meetings, but a healthy mix of evening too. We are doing 2 morning meetings and 1 evening meeting per quarter.
* Fall Frenzy review (Jessica and Mrs. Brady)
	1. Thank you to the Visentins for donating fruit for Frenzy Friday
	2. Mr. Miller sleepover
* Movie Night (Bria). Another success – thank you for cleaning up!
* Harvest Moon festival review (Bria)
* Spirit Wear review (Ann and Diana). We are set on
* Fall Frenzy (Jessica Schwinn) – Thank you all for a successful fundraise. What an amazing community! Meeting this week with the specials teachers to start idea generating to spend in their sub-categories
* Parent reps (Tahlia) – in an effort to reach as many people as possible, parent rep emails will now be sent in one email by Tahlia and Cait via Parent Square. It will include community events. Parent reps will be champions and generators of this content. More to come.
* Another reminder to register for the 2023/24 PTA. We are currently at around 100 members which we estimate is about 50% of our community. You can do this on our website.

*Upcoming Calendar Events:*

* Unity Day (Mrs. Brady) – October 18th
* Muralist Oct 23/24 - (Ms. Rose)
* Trunk or Treat – 10/28 from 3:30-5pm (Lindsay Gerardi and Christine Grant)
	1. Please sign up if you are interested
	2. Also, the town police will be doing car seat checks
* Halloween Candy Donation Giveback (more details to come)
* Superintendents Day is Nov 7th

Other:

* Diana Feinberg requested that we consider giving back to our community via a drive or beach-cleanup or other event

Motion to Close:

Jessica Schwinn

Tahlia Kouffman